

1st announcement & General Information

3rd Regional Training of **Senior** Trainers of Disability Equality Training (DET)*



25 January– 6 February 2015 *tentative

Kuala Lumpur, Malaysia

(*This course is for those who have attended previous TOT of DET of JICA project, and want to be SENIOR trainers of DET. Those who have not participated in previous TOT of DET of JICA project should attend 4th Regional Training of Trainers of DET, which will be held 26 January– 6 February 2015 in Malaysia.)

Organized by:

Project to Support Participation of Persons with Disabilities (Phase 2)

Japan International Cooperation Agency (JICA)
Department of Social Welfare, Ministry of Women Family & Community
Development, Malaysia
Disability Equality Training (DET) Forum



I. Background of the DET and the Course

1. What is DET?

The true nature of “disability” is neither mere functional limitations of individuals, nor the difficulty of performance which results directly from such limitations. “Disability” is oppression, discrimination, social exclusion and restriction of participation which is socially constructed and imposed upon people who are regarded as different in terms of body functions and structures. Therefore, disabled people are neither less-able nor in-able, but are dis-abled by the society which takes little or no account of people who have different functions and structures.

This perspective on “disability” is called the Social Model of Disability, and makes the conceptual foundation of Disability Equality Training (DET). DET is a disability education which aims to promote understanding of disability from the Social Model perspective, and facilitate proactive actions to break disabling barriers in our society. DET trainers facilitate participatory learning among participants to discover new perspective on disability, i.e., social model of disability, and develop proactive actions to change their organisations and communities to be more inclusive.

DET is:

- Promoting disability as an equal opportunities issue
- Examining the barriers faced by disabled people in society
- Questioning stereotypes, myths and misconceptions about disability
- Promoting positive change both in policy and practice

DET is NOT:

- Simulation exercise of physical, sensory or mental impairments
- Giving information about medical conditions

DET will enable participants to:

- Check their understanding of disability
- Challenge the negative myths and values of disabled people
- Develop an action plan for good working practices in the workplace

Contents of a typical DET Training Course

- Models of Disability and the Disabling Society
- Definitions of Disability
- Language and Image
- Disability Equality in Practice
- Case Studies
- Action Plans & Evaluation

If you want to know more, please visit www.detforum.com for further information.

II. Information of the Course

This is the 3rd Regional Training of Senior Trainers (ToST) of DET for Asia and the Pacific region. This is organised jointly by the Japan International Cooperation Agency (JICA), and the Department of Social Welfare, Ministry of Women Family and Community Development, Malaysia. 118 DET trainers and 7 Senior DET trainers in 14 countries have been trained by JICA projects. They are active partners of the DET Forum (www.detforum.com).

1. Title of the Course:

The 3rd Regional ToST of DET

2. Period of the Course:

From 25 January– 6 February 2015 (* This is a tentative schedule)

3. Objectives of the Course:

This course aims to train Senior Trainers of DET whose role is to train other PWDs to be DET trainers. Participants will learn the social model of disability more comprehensively; and, be skilled with facilitated participatory learning approach as a training approach in Training of Trainers (TOT) of DET.

Participants are expected to conduct TOT of DET in their respective countries and in this region in collaboration with other Senior Trainers of DET and DET Forum.

4. Eligible / Target Participants:

DET trainers who have been trained by JICA DET training courses, or,
Persons with Disabilities who have equivalent experience, knowledge and skills to conduct TOT of DET.

5. Training Venue & Accommodation:

Institute of Training, National Council of Welfare and Social Development Malaysia
No. 17, Jalan 1/48A, Bandar Baru Sentul, 51000 Kuala Lumpur MALAYSIA

Tel : (603) – 4044 7640 / 4044 7641 Fax : (603) – 40447705

E-mail : makpem@gmail.com

Website : <http://www.ncwsdm.org.my> (only in Bahasa Malaysia)

* Venue (including accommodation) is accessible for wheelchair users

* Map: www.ncwsdm.org.my/lokasi.htm

6. Main Resource Person:

Peter Tan, Senior DET Trainer

Sia Siew Chin, Senior DET Trainer

Nurulhuda bt Zainal, Senior DET Trainer

Fariz bin A.Rani, Senior DET Trainer

Kenji Kuno, Senior Advisor of Social Security Unit, JICA HQ

7. Number of Participants:

4 participants

8. Language:

English (* Malaysian Sign Language (MySL) interpretation may be arranged upon request.)

9. Deadline for application:

1 September 2014

10. Course Fee:

Free of Charge

Following expenses will be covered by the Project:

- (1) Course fee
- (2) Accommodation from 24 January – 7 February 2015 (from 1 day before the commencement of the course until 1 day after the end of the course). Extra stay cannot be arranged at the training venue. Accommodation for other periods must be arranged at other hotels and paid by participants.
- (3) Meals (from a dinner on 24 January until breakfast of 7 February 2013, including 3 meals and 3 tea breaks per day)
- (4) Transportation from airport to the venue. The Project will arrange airport reception and transportation to the venue according to the flight schedule which is given from participants.

Expenses which will **NOT** be covered by the Project.

Any other costs which are not mentioned above. e.g.;

- (1) Expenses of your trip, including airfare, travel within your country, travel in Malaysia (airport – accommodation: USD 30.00 – arranged by the Project), visa, airport tax, and others.
- (2) Expenses for your own personal assistant (PA), which includes all travel expenses, accommodation, meals. (The project cannot provide PA in Malaysia.) (Accommodation and meals at venue would cost approximately USD 15.00/day/person)
- (3) Travel Insurance and Medical fees in Malaysia (**You must purchase an insurance to cover the medical cost for this trip to Malaysia before you leave your country.** You have to send a copy of the insurance cover to the Project in advance to the trip.)
- (4) Other costs in Malaysia

11. Contact

Ms. Nurulhuda binti Zainal (Nurulhudazainal@ymail.com)

Tel: +60 3 8323 2490 Fax: +60 3 8323 2063

Ms. Terumi Shikata (shikata.terumi@gmail.com)

Tel: +60 3 8323 2495 Fax: +60 3 8323 2063 (attention to JICA Project)

12. Others

Certificate: Participants who have successfully completed the course will be awarded a certificate of participation by the Project.

III. Conditions and Procedures for Application

1. Qualifications:

Applicants should meet the following qualifications;

- (1) Applicants must be persons with disabilities
- (2) Be nominated/supported by their organisations
- (3) Applicants should have been trained as DET trainers by JICA project, or have equivalent experience, knowledge and skills to conduct TOT of DET.
- (4) Have a good command of English to read textbooks, participate in discussion, and make presentations in English. (*The English proficiency equivalent to the score of TOFEL higher than 500/61 (PBT/IBT) is desirable.) Those who do not reach the required level of English would be disqualified even after their nomination.
- (5) Applicants should be in good health to undergo the training.

* Pregnancy is regarded as a disqualifying condition for participation in this training course. Applicants take responsibility on health related problems in which occurred during the course in Malaysia.

2. Obligations of Participants

ALL participants of this training course are expected to cooperate with DET Forum and other Senior Trainers of DET to conduct TOT of DET in their respective countries and in this region.

3. Required Documents for Application

- (1) Application Form: Attached as an annex to this first announcement
 - (2) Supporting letter from applicants' organisation: Attached as a part of annex.
- * Please submit these documents as attachments to email. **Original with signature of section 2 & 3 of application form must be submitted in Malaysia.** The Project will reply you as soon as we have received your application to notify receiving.
- (3) Copy of travel insurance (You must purchase and submit it AFTER you are selected as participant.)

4. Procedure for Application and Selection :

- (1) Submission of the Application Documents:
Closing date for application to the Project: 1 September 2014
- (2) Selection:
Selection shall be made by the Project based on submitted documents.
- (3) Notice of Acceptance:
Notification of results shall be made by the Project to applicants by no later than 15 September 2014.

5. VISA

Applicants must consult Malaysian Embassy or Consulate in their respective countries regarding visa requirements to enter Malaysia. Your passport must be valid more than 6 months to enter Malaysia. The Project will send you an invitation letter if it is required to apply for a visa.

* Please consult embassy as soon as possible. Visa application may take more than several weeks in some countries.

IV. Programme Outline of the Training Course

* This is tentative programme outline of the training course for the purpose of reference.

On the first day, participants will have series of lectures and workshops to revise their understanding on DET, social model of disability, and Facilitated Participatory Learning (FPL). Participants are expected to share lessons learned from their experience as DET trainer, and to learn more on facilitated participatory learning approach as an approach of training course.

From day 1 to day 12, participants will analyse the real TOT of DET while they are also playing a role as co-facilitators of TOT of DET. Participants of TOST will have workshops to discuss their analysis each day. From Day 2 to Day 12, participants are required to attend preparatory meeting at 8.30-9.00, and analysing workshop at 5.00-5.30 every day.

On the last day, participants will analyse whole course critically and develop better approach, activities, and sessions of TOT of DET collaboratively.

Day 0 (25. Jan. 2015, Sun)		
S1	8.30-10.30	Introduction to TOST of DET
	10.30-11.00	Tea Break
S2	11.00-13.00	Preparation for TOT (1)
	13.00-14.00	Lunch
S3	14.00-16.00	Preparation for TOT (2)
	16.00-16.30	Revision
	16.30-17.00	Tea Break

Day 1 for TOT (26. Jan. 2015, Mon)		
1 2	8.30-10.30	Introduction to the course DET Demonstration
	10.30-11.00	Tea Break
2	11.00-13.00	(cont.) DET Demonstration
	13.00-14.00	Lunch
3	14.00-15.45	Presentation (Practice)
	15.45-16.15	Revision
	16.15-16.45	Tea Break
	16.45-17.45	Revision (Senior TOT)

Day 2 (27. Jan. 2015, Tue)		
4	8.30-10.30	What is DET (include M6 Methodology of DET)
	10.30-11.00	Tea Break
5	11.00-13.00	Social Model of Disability (1: L1-3)
	13.00-14.00	Lunch
6	14.00-15.45	Facilitation (Practice)
	15.45-16.15	Revision
	16.15-16.45	Tea Break
	16.45-17.45	Revision (Senior TOT)

Day 3 (28.Jan. 2015, Wed)		
7	8.30-10.30	Social Model of Disability (2: L4-5)
	10.30-11.00	Tea Break
8	11.00-13.00	DET Tools (1): DET Forum DVD
	13.00-14.00	Lunch
9	14.00-15.45	Facilitation (Practice: DET Forum DVD)
	15.45-16.15	Revision
	16.15-16.45	Tea Break
	16.45-17.45	Revision (Senior TOT)

Day 4 (29.Jan. 2015, Thur)		
10	8.30-10.30	Structure of DET
	10.30-11.00	Tea Break
11	11.00-13.00	Social Model of Disability (L10) Q&A (1st half)
	13.00-14.00	Lunch
12	14.00-15.45	Preparation
	15.45-16.15	Revision
	16.15-16.45	Tea Break
	16.45-17.45	Revision (Senior TOT)
	16.45-19.00	Preparation (TOT participants)

Day 5 (30.Jan. 2015, Fri)		
13	8.30-10.15	DET Practice (1)
	10.15-10.45	Tea Break
14	10.45-12.30	DET Practice (1)
	12.30-14.30	Lunch
15	14.30-16.00	Revision of 1st Half
	16.00-16.30	Revision
	16.30-17.00	Tea Break
	17.00-17.30	Revision (Senior TOT)

Day 6 (31.Jan. 2015, Sat)		
		Revision / Access check / Welcome dinner

Day 7 (1. Feb. 2015, Sun)		
		Off

Day 8 (2.Feb. 2015, Mon)		
16	8.30-10.30	Social Model of Disability (2: L6-7)
	10.30-11.00	Tea Break
17	11.00-13.00	DET Tool (2) DRC DVD
	13.00-14.00	Lunch
18	14.00-15.45	Facilitation (DRC)
	15.45-16.15	Revision
	16.15-16.45	Tea Break
	16.45-17.45	Revision (Senior TOT)

Day 9 (3.Feb. 2015, Tue)		
19	8.30-10.30	DET Tools (3): Other tools
	10.30-11.00	Tea Break
20	11.00-13.00	Social Model of Disability (L9)
	13.00-14.00	Lunch
21	14.00-15.45	Presentation (L9 Story)
	15.45-16.15	Revision
	16.15-16.45	Tea Break
	16.45-17.45	Revision (Senior TOT)

Day 10 (4. Feb. 2015, Wed)		
22	8.30-10.30	Action Plan Making
	10.30-11.00	Tea Break
23	11.00-13.00	Action Plan Making
	13.00-14.00	Lunch
24	14.00-15.45	Action Plan Making & Facilitation Practice
	15.45-16.15	Revision
	16.15-16.45	Tea Break
	16.45-17.45	Revision (Senior TOT)

Day 11 (5.Feb. 2015, Thur)		
25	8.30-10.30	How to Make PPT
	10.30-11.00	Tea Break
26	11.00-13.00	Q&A (2nd half) Preparation
	13.00-14.00	Lunch
27	14.00-15.45	(cont.) Preparation
	15.45-16.15	Revision
	16.15-16.45	Tea Break
	16.45-17.45	Revision (Senior TOT)
	16.45-19.00	Preparation (TOT participants)

Day 12 (6.Feb. 2015, Fri)		
28	8.30-10.15	DET Practice (2)
	10.15-10.45	Tea Break
29	10.45-12.30	DET Practice (2)
	12.30-14.30	Lunch
30	14.30-16.00	Conclusion of DET TOT
	16.00-16.30	Closing Ceremony
	16.30-17.00	Tea Break
	17.00-18.00	Revision (Senior TOT)

Annex 1: Application Form

Please provide following information including section 2 & 3 to Ms. Nurulhuda bt Zainal (email: Nurulhudazainal@ymail.com). If you send the information as an attachment to email, you can send them in the Microsoft Word format file format without signatures in section 2 & 3. However, Original of Section 2 & 3 with signatures must be submitted in Malaysia.

Section 1:

1. Name (as printed on passport):

2. Gender:

3. Date of Birth (date / month / year)

4. About your Home:

Address:

Telephone (country code / area code / number):

Email:

5. About your organization

Name of Organisation:

Address:

Telephone (country code / area code / number):

Fax (country code / area code / number):

Email:

Web (if any):

6. Type of your Impairments/Disabilities:

7. Request (if any):

If you come together with personal assistant (PA), please provide us following information:

8. Name of PA:

9. Gender:

10. Brief explanation of your experience on disability awareness:

11. Your brief plan to implement TOT of DET after TOST of DET

(continued to section 2&3)

Section 2:

I hereby certify that all information above (in section 1) is correct.

In the event that I suffer any injury, illness or death during this training course, I shall hold the Japan International Cooperation Agency (JICA) and the Department of Social Welfare (DSW), Ministry of Women, Family and Community Development Malaysia harmless and without any liability whatsoever for compensation towards myself, my legal representatives and / or my heirs. Should I cause any person loss of property, injury, illness or death during this training course, I shall be fully responsible and liable for the said person without reference whatsoever to the JICA and the DSW.

Signature or Applicant:

Name of Applicant:

Date:

Section 3: Supporting letter from Applicant's Organisation

Reasons to nominate this applicant:

Plan of your organisation to implement TOT of DET

Signature or Representative & stamp of Organisation:

Name of Representative of Organisation:

Date:

What is JICA?

Japan International Cooperation Agency (JICA) is a Japanese government agency for the international technical cooperation within the Japanese Official Development Assistance (ODA). Further Information, see www.jica.go.jp.

What is “the Project”?

JICA and the Department of Social Welfare, Ministry of Women, Family & Community Development Malaysia commenced a project, “Project to Support Participation of Persons with Disabilities (Phase 1)” in September 2009. The Second Phase of the project will be implemented from September 2012 to August 2015. The Purpose of this Project is to enhance Social Participation, Inclusion in the Community and Empowerment (S.P.I.C.E) of all Persons with Disabilities through the effective implementation of various policies and services in Malaysia. DET trainers’ training is one of the key components of this project.

Correspondence

For enquiries and further information, please contact to:

The Project to Support Participation of Persons with Disabilities (Phase 2)

Department of Social Welfare

Ministry of Woman, Family & Community Development

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